

Diplomatic Pouch Address Directory

One-page registry layout for quick referencing and routing

Registry code	Custodian	Contact

Sample layout - replace entries with official pouch routing instructions

Handling notes

- Use internal routing codes, not street addresses, if your pouch system relies on dispatch points.
- Keep one owner for updates, and validate entries after any mission or section change.
- For label printing, mirror the Country + Mission + Pouch reference exactly as shown on page 2.

Label Blocks for Pouch Items

Print on label stock or cut along guide lines

United States

Embassy - Protocol Section
Pouch ref: US-EX-001
Attention: Registry

United Kingdom

High Commission - Admin
Pouch ref: UK-EX-004
Attention: Dispatch

France

Embassy - Chancery
Pouch ref: FR-EX-011
Attention: Mailroom

Germany

Embassy - Consular
Pouch ref: DE-EX-003
Attention: Consular Unit

Canada

Embassy - Security
Pouch ref: CA-EX-006
Attention: Security Officer

Spain

Embassy - Cultural
Pouch ref: ES-EX-008
Attention: Cultural Attaché

Country

Mission or office
Pouch reference
Attention

Country

Mission or office
Pouch reference
Attention